



Irene M. Hunt School COVID-19 Safety Plan

COVID-19 School Site-Specific Protection Plan Guidance & Template 2021-22 School Year

Guidance for Developing Your School Site Specific Safety Plan (SSSPP) / COVID-19 Safety Plan (CSP)

1. Maintain and update a Multi-disciplinary Task Force formed during prior school year (i.e., teachers, custodians, school secretaries, administrators, parents, students and para-educators) to develop and support this COVID-19 Safety Plan who will meet regularly, will seek and gather input from stakeholders, and will monitor Public Health Information to help adjust and implement the plan based on input from all stakeholders as needed.
2. Perform a school site walkthrough with the Task Force of your campus, classrooms, multi-use rooms, and office spaces and use the protocols, guidance and best practices detailed in the [Marin County Schools Health and Safety Guidelines](#) as a guide for conducting your assessment.
3. Develop and finalize your CSP and train staff before site-based classroom instruction begins.
4. Use the template below to create your own CSP by filling in the required details, based on your individual school site/school or district office, to mitigate the transmission of COVID-19, under the guidance of the Marin County Public Health Officer.
5. Finalize your CSP to distribute widely to staff and families, and post on your school website, encouraging input, suggestions and questions. You may also post a copy at your school or office at a visible location, at or near the main entrance where students, staff and visitors can easily review it without touching the document. CSPs should be updated if protocols shift under the direction of Public Health.
6. Post signs at each of the primary staff and student entrances to inform all students, staff and visitors that they should:
 - Not enter the facility with any COVID-like symptoms; stay home if sick
 - Wear face coverings indoors; and
 - Practice good hand hygiene.

Tools for Developing Your COVID-19 Safety Plan (CSP)

1. COVID-19 Safety Plan Template

The Marin County Office of Education is providing this template that can be used by any school or district in Marin to create their own COVID-19 Safety Plan (CSP). It contains all of the standard content already written for you to apply the Health and Safety Guidelines to your school or school office and prompts you to “fill in the blank” where unique information is required in order to complete your CSP. The template has been reviewed and supported by Marin County’s Public Health Officer.

2. School Specific Best Practices

The MCOE Rethinking Schools Task Force is monitoring updated guidance from the Center for Disease Control, the California Department of Public Health, the California Department of Education,



and Marin County Public Health to support and promote emerging best practices to share with the school community in Marin. These best practices are based on alignment with local, state and federal guidelines in coordination with the county's Public Health Officer.

School or District Site Name	
Irene M. Hunt School	
School Type (select one)	
<input type="checkbox"/> Traditional/Alternative Public School <input type="checkbox"/> Charter School <input checked="" type="checkbox"/> Private, Independent or Parochial	
School Task Force Members and Positions (i.e. teachers, custodians, secretaries, paras, parents, students, administration)	
Administration: Jolene Yee, Director; Kevin Abaya, Assistant Director-Behavior Programming; Bryanne Guthrie, Lead ERMHS Clinician; Ken Taylor, Campus Supervisor Teachers: Giorgio Cico; Sean Whyte, Matthew Canepa; Cheyenne Biel; Christa Schmitt, Mario Arteaga Paras/Teaching Assistants: Kiera Yee, Wendy Terada, Patricia Rahmer School Support Staff/Behavior Support Staff: Martha Cruz, Administrative Assistant; Haruki Yee, Lead Education Behavior Supervisor; Alliyah Taylor, Education Behavior Technician Karen Bischoff, Side by Side Director of Property & Risk Management Parent/Board Member: Deanna Brock Parents: Bill Mosca; Sasha Noller Note: All staff invited to join School Reopening Committee meetings and to review documents	
Public Health Liaisons and Contact Information (Primary and Secondary: Name, Email and Phone)	
Primary: Kevin Abaya , Assistant Director, kabaya@sidebysideyouth.org , 415-457-3135 x191, Work Cell 415-720-0623 Secondary: Jolene Yee , Director, jyee@sidebysideyouth.org , 415-457-3135 x104, Work Cell, 415-847-4993	
This COVID-19 School Site-Specific Protection Plan (SSSPP) was most recently updated on:	
October 15, 2021	
Principal or Administrator	
Name: Jolene Yee	Title: Director
Email: jyee@sidebysideyouth.org	Numbers: Work: 415-457-3135 x104 Work Cell: 415-847-4993

I, Jolene Yee , certify that this CSP/SSSPP is posted on our school/district website, and that staff will receive training as described in this SSSPP before site-based classroom instruction begins.

Signature: Jolene Yee

Date: Updated March 11, 2022 (#18, #24);

Issued June 18, 2020, Revised August 12, 2020, Revised December 8, 2020, Revised March 23, 2021; For 2021-22 School Year-Revised August 18, 2021-September 7, 2021, October 11, 2021 (Items 8, 9, 18, 22, 24, 30, 31) January 3, 2022 (#8, #9, #18, #24, #29, #30, #31) Updated Jan. 25, 2022 (#18, #24, #31)

Specific Control Measures and Screenings

Please provide as much detail as possible for how you intend to implement each guideline. If you need additional space, please provide an attachment.

- 1. All activities are consistent with and will adjust to changing applicable state and local Public Health Orders.

A Hunt School Reopening Committee was established on May 20, 2020, and continued to meet weekly or biweekly until August 2020. This multi-disciplinary committee was initially established to determine appropriate steps to consider onsite reopening, and then to review state and local published guidelines. The committee continued to develop and support the creation and review of the Hunt School SSSPP and the current CSP. Starting September 2020, this Reopening Committee was renamed The Hunt School Reintegration Task Force (same invited members as listed in the previous "School Task Force Members and Positions" section). The Task Force will meet at least monthly as needed to regularly monitor and adjust the CSP/SSSPP based on input for all stakeholders based on published Tier levels.

- 2. Health and safety practices and protocols are in place, including hand washing, appropriate face coverings, and access to essential protective equipment, and up to date attendance tracking of students and all staff.

Campus Access

Any student, parent, caregiver, visitor, or staff showing symptoms of COVID-19 will be excluded from entering campus. In addition, staff and students will be monitored throughout the day for signs of illness. All campus visitors are to remain in their vehicles upon arrival and are to check-in with Hunt school staff via phone. Once the Hunt School campus is open to visitors, all visitors will be required to engage in a health screening prior to entering campus.

Daily Health Screening - Students

Passive Screening. Parents and caregivers will be asked to screen students before leaving for school (check and ensure student temperatures are below 100.4 degrees Fahrenheit, observe for symptoms outlined by public health officials) and keep students at home if they have symptoms consistent with COVID-19.

Active Screening. Staff will perform symptom screening as students enter campus, consistent with public health guidance, which includes visual wellness checks and temperature checks with no-touch thermometers (check and ensure temperatures are below 100.4 degrees Fahrenheit), and ask all students about COVID-19 symptoms within the last 24 hours and whether anyone in their home or in close contact has had COVID-19 symptoms or a positive test.

Students must wear face coverings and wash or sanitize hands as they enter campus.

If a student shows symptoms consistent with COVID-19 or if they report close contact with a person diagnosed with COVID-19, the student will either be asked to refrain from entering campus or will be separated from others in a designated area until transportation from campus can be arranged. This area may be outside to reduce risk or in an area designated to separate any student waiting for a parent/guardian as defined by public health guidelines.

All students are required to wear face coverings; however, any students exhibiting symptoms will be required to immediately wear a face covering (KN95 mask) and wait in a health related isolation area until they can be transported home or to a health care facility. Students will remain separated with continued staff supervision and care until picked up by an authorized adult. Designated isolation

areas are currently the gym, a student office in Building 4, and designated outdoor space(s).

Staff will follow established guidelines for triaging students, recognizing not all symptoms are COVID-19 related and will consider individual medical history, such as allergies, that may share similar symptoms of COVID-19.

Daily Health Screening - Staff

Passive Screening. Staff will engage in self-screening before leaving for work (check temperature to ensure temperatures below 100.4 degrees Fahrenheit, check for symptoms outlined by public health officials) and to stay home if any staff have symptoms consistent with COVID-19.

Active Screening. Staff will perform self-symptom screening as staff enter worksites, consistent with public health guidance, which includes visual wellness checks, temperature checks with no-touch thermometers (check temperature to ensure temperatures below 100.4 degrees Fahrenheit), and complete screening questions about COVID-19 symptoms within the last 24 hours and whether anyone in their home has had COVID-19 symptoms or a positive test.

Staff will not be allowed to work on campus or sent home, if they have any positive responses to the Daily Health Screening survey questions.

Thermometers will be properly cleaned and disinfected after each use.

All staff must wear face coverings and wash or sanitize hands as they enter worksites.

Employees who are exhibiting symptoms will be expected to leave the workplace. Staff members who develop symptoms of illness will be expected to seek medical care.

Staff members are not to return until they have met CDC criteria to discontinue home isolation. All staff receives the Health and Safety Procedures & Protocol Training prior to returning to work on the school campus and during new hire onboarding.

This mandatory training material covers the following topics:

- Campus Access;
- Daily Health Screenings – Students;
- Daily Health Screenings – Staff;
- Plan to Address Positive Covid-19 cases;
- Documentation (tracking incidents/maintaining confidentiality), including Up To Date Student and Staff Attendance Tracking;
- Protocols and Actions to Address Onset of Symptoms, Potential Exposure, and/or Close Contact;
- Physical (Social) Distancing Practices - including Playground/Outside Spaces, Classrooms, Physical Education, Transition Periods, Student Belongings, Food Service, Ban of in-person large gatherings;
- Cleaning and Disinfecting;
- Classroom Health and Safety Kits: Classroom Health and Safety Kits contain Essential Protective Equipment (EPE) supplies needed for a stable group/classroom. Each stable group/classroom will have a supply kit containing a supply of gloves, disposable gowns, safety glasses, touch-less thermometers, face coverings, hand sanitizer, and cleaning/sanitizing/disinfecting supplies. These kits are designed to support the safe delivery and learning of staff and students in the classroom setting, and to support the EPE needed to maintain a healthy work environment. Included with the stable groups Health and Safety Kit, each classroom/stable group will additionally have a station that contains commonly used EPE such as gloves, masks, and hand-sanitizer. Kits will be replenished by every two-weeks or more often if necessary.
- Employee Issues - Staffing Ratios, Required Trainings - In accordance with the Healthy Schools Act,

California Department of Pesticide Regulation (CDPR) guidance, and Cal/OSHA regulations, staff training will be provided as recommended by state and local health standards. These trainings include, but are not limited to: Proper use of protective equipment; Cleaning and Disinfecting; Cough and sneeze etiquette; Keeping one’s hands away from one’s face, aka “Henry the Hand do not touch the T-zone”; Frequent hand washing and proper technique; Confidentiality around health recording and reporting; Manifestations of COVID-19; CDC transmission-based precautions.

- Staff Physical Distancing within the Work Environment
- Communication with Students, Parents, Employees, Public Health Officials, and the Community
- Utilization of Staff and Student Daily Health Screening Data
- Notification Protocols

- 3. Training is provided to all staff, students and families reinforcing the importance of health and safety practices and protocols.

See Above, plus:
 Required Trainings-In accordance with the Healthy Schools Act, California Department of Pesticide Regulation (CDPR) guidance, and Cal/OSHA regulations, staff training will be provided as recommended by state and local health standards.

These trainings include, but are not limited to:

- Proper use of protective equipment;
- Cleaning and Disinfecting;
- Cough and sneeze etiquette;
- Keeping one’s hands away from one’s face, aka “Henry the Hand do not touch the T-zone”;
- Frequent hand washing and proper technique;
- Confidentiality around health recording and reporting;
- Manifestations of COVID-19; CDC transmission-based precautions.

- 4. A primary and secondary point of contact are established, identified and trained at each school site to direct questions or concerns around practices, protocols, or potential exposure. These points of contact will serve as liaisons to Public Health, and contact information is identified in the School Site-Specific Protection Plan (COVID-19 Safety Plan).

Public Health Liaisons are set as indicated below, with a tertiary staff member as well. Each Liaison is trained via MCOE and MPH Return to Site Based Instruction Webinars, Public Health Liaison Training, 8/27/20, and ongoing (weekly) MCOE and Marin Public Health Liaison Zoom sessions, to best direct questions or concerns around practices, protocols, or potential exposure. These points of contact will also serve as a liaison to Public Health and contact information is identified in the School Site-Specific Protection Plan and below.

Primary: Kevin Abaya, Assistant Director, kabaya@sidebysideyouth.org, 415-457-3135 x191, Work Cell 510-334-6715

Secondary: Jolene Yee, Director, jyee@sidebysideyouth.org, 415-457-3135 x104, Work Cell 415-847-4993

- 5. Plans are implemented for intensified cleaning and disinfecting, including training for staff and access to cleaning supplies and essential protective equipment, and regular disinfecting of frequently touched surfaces.

Cleaning and Disinfecting

The Hunt School will meet cleanliness standards as outlined by the CDE and the CDPH prior to reopening and will maintain this high level of cleanliness throughout the school year. In accordance with CDC and CDPR guidance, and in consultation with local public health officials, staff will implement correct application of disinfectants using personal protective equipment and ventilation recommended for cleaning.

Disinfecting of surfaces between uses may include, but is not limited to: desks, tables, chairs, keyboards, headsets, and copy machines.

High touch surfaces will be disinfected frequently or as needed. High-touch surfaces, may include, but are not limited to: door handles, rails, sink handles, restroom surfaces, games, art supplies, and instructional materials.

Use of shared materials will be limited as much as practicable. Students are assigned personal school materials and supplies, may include, but are not limited to: pencils, pens, colored pencils, markers, rulers, water bottles, and fidget items.

Selected disinfecting products will be approved for use against COVID-19 on the Environmental Protection Agency (EPA) List N: Disinfectants for Use Against SARS-CoV-2.

When using these disinfecting products, label directions for appropriate dilution rates and contact times will be followed. Disinfecting and airing out the space will occur before students arrive and after students leave. Thorough cleaning and disinfecting will occur when children are not present.

Areas used by any ill person will be closed off and not used before completion of cleaning and disinfection. To reduce risk of exposure, an applicable wait time will be implemented before cleaning and disinfecting.

- 6. Parents, caregivers, or guardians should monitor students for symptoms of infectious illness every day through home-based symptom screening, and staff should conduct daily health screening self-assessment.

Any student, parent, caregiver, visitor, or staff showing symptoms of COVID-19 will be excluded from entering campus. In addition, staff and students will be monitored throughout the day for signs of illness. All campus visitors are to remain in their vehicles upon arrival and are to check-in with Hunt school staff via phone. Once the Hunt School campus is open to visitors, all visitors will be required to engage in a health screening prior to entering campus.

Daily Health Screening –

Passive Screening. Students and staff will be screened before leaving for school/work (check and ensure student/staff temperatures are below 100.4 degrees Fahrenheit, observe for symptoms outlined by public health officials) and stay at home if they have symptoms consistent with COVID-19.

Active Screenings. Staff will perform symptom screening as staff, students, and visitors enter campus, consistent with public health guidance, which includes visual wellness checks and temperature checks with no-touch thermometers (check and ensure temperatures are below 100.4 degrees Fahrenheit), and ask all students about COVID-19 symptoms within the last 24 hours and whether anyone in their home or in close contact has had COVID-19 symptoms or a positive test.

- 7. Staff and students who are sick are expected to stay home, and an isolation area is identified for students who begin to exhibit symptoms during the school day, until they can be picked up.

If any staff member or student responds yes to any survey question the expectation is that staff or student is to remain at home. If a staff or student becomes ill on premises or begin to exhibit symptoms during the school day, several protocols are in place, including the identified locations of the health isolation areas, until they can be picked up or leave campus.

The campus health isolation areas are 100% supervised and location is determined on student

preference and space availability:

1. Gym
2. Unused room in Building 3 or 4
3. Private Student Office with a closed door
4. Outside by the transportation bench with prior parent approval and student supplied with blanket, water bottle, and sun shade. If more than one outdoor area is required, another designated outdoor area or location with picnic benches may be utilized.

If a student shows symptoms consistent with COVID-19, the student will either be asked to refrain from entering campus or will be separated from others in a designated area until transportation from campus can be arranged (e.g. bus arrival). This area may be outside to reduce risk or in an area designated to separate any student waiting for a parent/guardian as defined by public health guidelines.

All students are required to wear face coverings; however, any students exhibiting symptoms will be required to immediately wear a face covering and wait in a health related isolation area until they can be transported home or to a health care facility. Students will remain separated with continued staff supervision and care until picked up by an authorized adult. Designated isolation areas are currently the gym, a student office in Building 3 or 4, and designated outdoor space(s).

Staff will follow established guidelines for triaging students, recognizing not all symptoms are COVID-19 related and will consider individual medical history, such as allergies, that may share similar symptoms of COVID-19.

Immediate cleaning protocols take place once student is picked up. That is, areas used by any ill person will be closed off and not used before completion of cleaning and disinfection. To reduce risk of exposure, an applicable wait time will be implemented before cleaning and disinfecting. When not possible to wait 24 hours, a wait time as long as practicable will be implemented.

- 8. All schools should be enrolled in the California COVID-19 K-12 Schools Testing Program. Schools and districts will partner with Public Health to ensure equitable access to testing(including testing to exit isolation and quarantine and test to stay [TTS]). Testing of students must include appropriate parental permissions obtained in advance. If a vaccinated or unvaccinated student or staff member develops COVID-like symptoms or has close contact with someone confirmed with COVID-19, testing is recommended.

The Hunt School will cooperate with Public Health to support testing strategies to mitigate transmission of COVID-19, including testing for staff at the beginning of the school year, and then monthly, or as advised by local public health. This includes the testing of students with appropriate parental permissions obtained in advance. The Irene M. Hunt School is enrolled in and trained with the California COVID-19 K-12 Schools Testing Program

Surveillance testing for all staff (optional to include any staff household members or close contacts) per published testing schedule is supported by PMH Laboratory, Inc. (identified testing vendor). All staff members are tested monthly. Self-administered tests, supplied from PMH Laboratory, are available on-site and are sent out each week. In addition, all staff members have access to the Side by Side agency Kaiser Health plan benefits.

- 9. Protocols, actions and template communications are in place for COVID-19 related scenarios (link: [Marin County Public Health Protocols & Communication Templates](#))

All schools should follow updated California Department of Public Health (CDPH) [COVID-19 Public Health Guidance for K – 12 Schools](#). Isolation can end after day 5 if an antigen test collected on day 5 is

negative and symptoms are improving. Marin County Public Health protocols, including modified quarantine and test to stay (TTS), should be followed. (link: [Isolation and Quarantine Guidance](#))

Protocols and Actions to Address Onset of Symptoms, Potential Exposure, and/or Close Contact based on Exposure Protocols by current Tier. (See Link: [Marin County Public Health Protocols & Communication Templates for each scenario by Tier.](#))

Accurate attendance data, seating charts, and contact tracing provides basis to track close contact, notification to Public Health (as required), and if student or household member/close contact is testing for Covid-19, then that student quarantines until results received.

Action steps are dependent on published Tier status and Mitigation Strategies as advised by Public Health: e.g. Purple Tier, Yellow Tier, etc., and A, B, C, or D Mitigation Strategy

Exposure Protocols, Action Steps and Sample Communications are in place (link: [Marin County Public Health Protocols & Communication Templates](#))

Protocols, actions and template communications are in place for COVID-19 related scenarios (link: [Marin County Public Health Protocols & Communication Templates](#)):

Scenario 1 - Symptom Card
 Scenario 2 - Household Member or Close Contact w/ C19+
 Scenario 3 - Student or Staff Member Confirmed C19+

- 10. **Not currently applicable:** Physical distancing of six feet is maintained between adults and between adults and students, where practicable; three feet distance is permissible between students within a classroom or instructional area where requirements herein are in practice. Seating charts and attendance records will be maintained.

Physical Distancing

The Hunt School will actively work to honor physical distancing recommendations while balancing students' individual medical, behavioral, learning, and support needs.

Where practicable, physical distancing of six feet will be maintained between adults and students; with three to six feet distance permissible between students within a classroom or instructional area where requirements herein are in practice.

Classroom space and school facilities will be utilized to maintain health and safety of students and staff. The number of people (staff and students) in all campus spaces will be limited to the number that can be reasonably accommodated while maintaining a minimum three to six feet of distance between individuals permissible within the classroom.

Smaller student/educator stable groups will be utilized to minimize the mixing of student groups throughout the day. Movement of students, educators, and staff will be minimized as much as possible.

Face coverings will be used to mitigate virus spread and all students, staff, and visitors are required to wear a face covering with the exception to any behavioral, medical, learning needs and support needs.

Staggered arrival and pick-up times will be implemented as needed to accommodate Physical Distancing.

- 11. **Not currently applicable:** For elementary schools, stable classroom groups (up to standard class size at each respective grade level) are maintained throughout each school day. Limited mixing of students is permissible as long as accurate attendance data is maintained on a daily basis.

For elementary school students a classroom stable group (up to 12 students per special day classroom stable groups, grades kindergarten to sixth grade) are maintained throughout each school day, and through each quarter or semester, with an assigned primary stable group teacher. Systems are in place to limit the mixing of students, such as, accurate seating charts, attendance and available contact tracing data.

- 12. **Not currently applicable:** For middle and high schools, larger stable groups made up of students from more than one classroom may be arranged as long as accurate attendance data for students and adults is maintained on a daily basis while avoiding school wide mixing of students and staff..

For middle and high school students classroom stable groups (up to 12 students per the middle school special day class and up to eight students in one of two high school special day classes) are maintained throughout each school day, and through each quarter or semester, with an assigned high school teacher, with accurate daily/subject attendance data for students and adults while avoiding school-wide mixing of students and staff.

- 13. **Not currently applicable:** Where practicable, desks are arranged facing forward to minimize face to face proximity between students.

Classrooms:
 In accordance with guidelines from the CDC, CDPH, and Marin County Public Health Department, and where practicable, desks are spaced a minimum of 4-6 feet apart and arranged facing forward to minimize face-to-face contact and proximity between students. Other campus spaces for instructional activities will be utilized with standard physical distancing protocols. Additionally, when practicable, classrooms will maintain open doors and windows to increase airflow and ventilation.

- 14. **Applicable:** School staff are permitted to visit and instruct more than one classroom group and must document/record visits to classrooms that are not identified as their primary classroom, following face covering and **(Not currently applicable)** physical distancing protocols.

Limited, and specifically identified school staff are permitted to visit/instruct more than one classroom stable group, following physical distancing and face covering protocols.

- 15. **Not currently applicable:** Routes for entry and exit to the campus will be designated for each classroom group, using as many entrances/exits as feasible.

Routes for entry and exit to the campus are designated for each classroom stable group, using the large campus many entrances/exits as feasible and safe. Including the implementation of staggered arrival and pick-up times to accommodate Physical Distancing.

- 16. **Not currently applicable:** Schedules for arrivals, recess and lunch will be strategically coordinated to prevent mixing of classroom groups.

Staggered arrival and pick-up times will be implemented as needed to accommodate Physical Distancing.

Playgrounds/Outside Spaces:
 Playground and outside spaces will be used on staggered schedules per stable group to promote physical distancing. Further, use of these shared structures and playground equipment will be limited

in favor of physical activities that require less contact with surfaces. Increased supervision will be provided to ensure physical distancing and to support facilitation of these activities.

Physical Education (PE) will be limited to activities that do not involve physical contact with other students or equipment until advised otherwise by state/local public health officials.

Each classroom will strategically coordinate lunches and lunch breaks per the published scheduled that prevents mixing of classroom stable groups.

- 17. **Not currently applicable:** Congregate movement through hallways will be minimized as much as practicable.

Based on published Tier level or mitigation strategy, transitions, bathroom breaks, hand washing, will be implemented strategically to help support physical distancing. Each classroom will enter/exit their school building with the door closest to the classroom door to avoid movement through the hallway between classrooms. (Each building holds two classrooms at the opposite end of the building with their own entrance/exit exterior doors.)

- 18. **Updated:** Large gatherings (i.e., school assemblies) are allowed indoors and outdoors. Participants and attendees must follow current [CDPH Guidance for Face Coverings](#). For indoor [mega-events](#) with 1,000 or more people, schools and event operators using school facilities must follow CDPH requirements for [mega-events](#).

In-person and large gatherings will be held on a minimal basis, and will be implemented per local public health guidance per tier or mitigation strategy status. This includes events such as: Monday Morning Meetings, school assemblies, school-wide activities, field trips, etc.

- 19. **Not currently applicable:** The use of outdoor space for instructional purposes is maximized, shared, and coordinated to ensure students remain in their classroom groups. **Applicable:** Schools should assess indoor air quality and implement strategies that increase the amount of outdoor air brought into buildings, optimize current HVAC systems and supplement with portable air cleaners when practicable. Keep windows and other sources of natural ventilation open to the greatest extent possible. In the event of poor air quality updated [School Air Quality Recommendations](#) should be followed.

Scheduled use of the large campus outdoor space for instructional purposes is maximized, shared, and coordinated to ensure students remain within their own stable groups and/or to limit the mixing of students. In addition, effort is focused on maximizing fresh air flow in classrooms through existing ventilation systems and opening of windows and doors as much as possible.

- 20. **Not currently applicable:** Use of shared playground equipment will be limited in favor of physical activities that require less contact with surfaces. If used, outdoor playgrounds/natural play areas only need routine maintenance. Use of shared playgrounds/outside spaces:

Playground and outside spaces will be used on staggered schedules per stable group to promote physical distancing. Further, use of these shared structures and playground equipment will be limited in favor of physical activities that require less contact with surfaces. Increased supervision will be provided to ensure physical distancing and to support facilitation of these activities.

- 21. **Not currently applicable:** Use of non-classroom space for instruction such as gymnasiums and multi-use rooms should be considered to support physical distancing with cleaning between uses.

The Hunt School has one inside gym space used on a staggered basis by assigned or scheduled stable group day (one stable group using the gym per assigned day of the week). A ULV (ultra-low volume) fogger is available. At this time, the use of non-classroom space for instruction, such as, the gymnasium will be considered to support physical distancing with cleaning as needed.

- 22. **Applicable:** Meals will be served outside when possible. If meals are served indoors, schools should have assigned seating charts. **Not currently applicable:** Classrooms or other spaces in addition to

cafeterias or dining rooms will be utilized to maximize physical distancing while eating, with individually plated or bagged meals as much as practicable.

Traditionally all school meals are individually plated or bagged and served within each classroom as the Hunt School does not have a cafeteria or school dining room. While eating meals inside the classrooms, all students are, expected to remain on quiet and refrain from talking with one another (unless raising a hand, gaining permission, and wearing a face-covering appropriately), spaced 6-feet apart from one another, and arranged in assigned seating. In addition, per this plan, all meals may be served outside as much as possible.

- 23. **Not applicable:** Routines and schedules will be developed to enable students and staff to regularly wash their hands at staggered intervals.

Regular routines and schedules are implemented to enable students and staff to regularly wash their hands at staggered intervals. For instance, transitions, bathroom breaks, hand washing are all implemented one-student at a time to help support physical distancing. Students must also wear face coverings and wash or sanitize hands as they enter campus, before/after breaks, eating, and leaving campus at the end of the day. Staff are expected to role model regular hand washing at staggered intervals based on personal break and lunch times.

- 24. **Updated:** Masks are one of the most effective and simplest safety mitigation layers to prevent in-school transmission of COVID-19 infections and other respiratory illnesses. Face coverings are strongly recommended to be worn indoors for all staff and students, regardless of vaccination status. Face masks are not required outdoors as the risk of transmission is low in most outdoor settings.

All staff, as well as all students will continue to be required to wear face coverings while in the classroom and indoors unless there is a medical or behavioral contraindication. The Side By Side agency continues to require all staff to wear KN95 facemasks and the Irene M. Hunt School will re-evaluate the of face coverings by students as local public health continues to *strongly recommend* the use of face coverings indoors, and after consulting with our staff, student, and parent community, and meeting with the The Hunt School Reintegration Task Force.

All students are incentivized to wear face coverings, and are supported and taught how to wear masks properly. Students may request "mask breaks" for brief periods of time while under supervision, outside, away from peers and staff. While wearing masks outdoors is currently optional, the Irene Hunt School continues to encourage and implements daily incentives for wearing masks outdoors until further notice.

- 25. Training will be provided for staff and students on proper use of face coverings, which will include instruction to minimize touching of face coverings, and how to ensure a proper fit.

Mandatory trainings are provided for staff and lessons provided for students on proper use and fit of face coverings, which includes instruction to minimize touching of face coverings.

These trainings and lessons include, but are not limited to:

- Proper use and fit of protective equipment;
- Cleaning and Disinfecting;
- Cough and sneeze etiquette;
- Keeping one's hands away from one's face, aka "Henry the Hand do not touch the T-zone";
- Art project connected to proper use of face coverings that includes personalizing their own face masks to encourage mask wearing;
- Frequent hand washing and proper technique incentives, recognitions awards, etc.

- 26. **Not currently applicable:** Sharing of supplies, manipulatives, toys, sports equipment, and other learning and recreational materials will be limited and each student will have separate individually labeled boxes or cubbies.

Students belongings will be separated and in individually labeled storage containers, cubbies, or

areas.

Only essential personal belongings should be brought to campus and are to be taken home each day to be cleaned. Students are not allowed to bring items from home except for personal electronic devices (mobile phone, tablet, handheld game device that are used during transportation rides and turned in during the school day) and/or essential personal belongings.

- 27. **Not currently applicable:** Sharing of electronic devices, clothing, books and other games or learning aids will be avoided as much as practicable.

To avoid the sharing of items, students' belongings will be separated and in individually labeled storage containers, cubbies, or areas. As the sharing of school electronic devices, clothing, books, and other games or learning aids are avoided as much as practicable.

In addition, only essential personal belongings should be brought to campus and are to be taken home each day to be cleaned. Students are not allowed to bring items from home except for personal electronic devices (mobile phone, tablet, handheld game device that are used during transportation rides and turned in during the school day) and/or essential personal belongings.

- 28. **Not currently applicable:** Use of physical barriers (eg. privacy boards or clear screens) may be considered but should not replace other measures herein.

The uses of privacy boards or clear screens are considered as much as practicable, especially when standardized academic assessments are required, but do not replace other protocols or measures.

- 29. Non-essential visitors, including parent volunteers will be limited. Essential workers will be required to adhere to all health and safety guidelines. Any substitutes, contractors, visitors or volunteers working directly with students should be vaccinated and boosted (if eligible).

Non-essential visitors, including parent volunteers will be limited. Essential workers will be required to adhere to all health and safety guidelines. Any substitutes, contractors, visitors or volunteers working directly with students should be vaccinated and boosted (if eligible).

Specifically, any student, parent, caregiver, visitor, or staff showing symptoms of COVID-19 will be excluded from entering campus.

Once the Hunt School campus is open to visitors, all visitors will be required to engage in a health screening prior to entering campus.

- 30. All eligible students and staff should get vaccinated or boosted (if eligible) as soon as possible and are required to verify their vaccination status. Staff that are not fully vaccinated are required to be tested weekly. Staff and student vaccination rate data (the percentage of staff and students who are fully vaccinated) should be published and posted on the school website and updated on a monthly basis. Vaccination status of individual students and staff will not be made public.

All Irene M. Hunt School staff are required to be fully vaccinated, or are required to be tested weekly. Weekly testing is currently in place with PMH Laboratories and available to all staff, and all staff are currently tested monthly. Vaccination rate data (the percentage of staff and students who are fully vaccinated) is updated monthly and posted on the school's website (link: [Irene M. Hunt School – Side-by-Side](#))

- 31. Other School related youth activities (i.e., student transportation, sports, music, drama, after school care, etc.) will follow updated CDPH and Marin County Public Health guidance, including CDPH requirements for [mega-events](#). Spectators will be able to attend all indoor events. Marin County Public Health encourages all spectators to get vaccinated or boosted (if eligible).

Any additional school related activities involving students will follow the most updated CDPH and Marin County Public Health Guidance.

- 32. A [School Site-Specific Protection Plan](#) (SSSPP) / COVID Safety Plan (CSP) outlining the above measures is completed, posted and updated on school or district websites and shared with all staff and families. Schools should update SSSPPs / CSPs as state and local Public Health guidance changes.

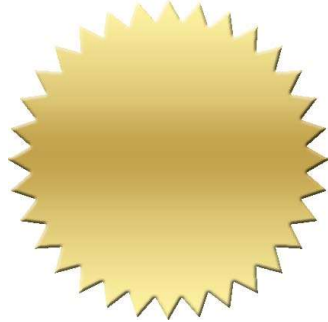
The first version of the Hunt School SSSPP was posted and shared with all stakeholders on July 2, 2020, and has been revised overtime in accordance with local public health. This current March 11, 2022, SSSPP updates all previous versions. The updated COVID Safety Plan (CSP) is also posted on the school/agency website.

****Attach any supporting documents or additional information for each Guideline to the back of the SSSPP.**

Resource Documents:

- [February 5, 2022 CDC Use and Care of Masks](#)
- [January 28, 2022 CDC Types of Masks and Respirators](#)
- [March 8, 2022 CDPH Mega-events](#)
- [March 3, 2022 CDPH Isolation and Quarantine Guidance](#)
- [December 1, 2021 Public Health Update Interim Guidance for K-12 School and Youth Performing Arts, Sports and extracurricular activities](#)
- [March 9, 2022 CDPH COVID-19 Public Health Guidance for K-12 Schools in California](#)
- [November 1, 2021 CDPH K-12 school-based COVID-19 testing strategies for school year 2021-22](#)
- [January 13, 2022 CDC Guidance for COVID-19 Prevention in K-12 Schools](#)
- [July 20, 2021 What Parents Should Know About the Updated COVID-19 School Guidance](#)
- [February 15, 2022 Safely reopening California](#)
- [March 8, 2022 CDC Interim Public Health Recommendations for Fully Vaccinated People](#)
- [August 15, 2021 California Department of Public Health Vaccine Record Guidelines & Standards](#)
- [CDC K-12 Guidance on Disabilities or Other Health Care needs](#)
- [State of California Safe Schools For All Hub](#)
- [February 28, 2022 CDPH - Guidance of the the Use of Face Coverings](#)
- [November 15, 2021 CDC Cleaning and Disinfecting your Facility](#)
- [January 25, 2022 CDPH Travel Guidance](#)
- [May 25, 2021 Marin County School Air Quality Activity Recommendations](#)
- [June 21, 20201 Cal/OSHA Prevention Emergency Temporary Standards - What Employers Need to Know About the June 18 Standards](#)
- [June 11, 2021 CDPH State Public Health Orders](#)
- [CDC Symptoms of COVID-19](#)
- [California K-12 School Antigen Testing Program Playbook](#)
- [Public Health References for Rethinking Schools Bibliography](#)

Certificate of Completion



Irene M. Hunt School - Side by Side

has completed the School Site-Specific Protection Plan with current information related to COVID-19 Protocols and Procedures. The full SSSPP is available for viewing or download here:

<https://www.sidebysideyouth.org/programs/irene-m-hunt-school/>

This certificate should be displayed in the site's main office and the full SSSPP should be available online at the above web address.